



Weare Public Library

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Board of Trustees

Raymond J. Kelly, Chairman

Susan Morin, Treasurer

Terri Wahnowsky, Secretary

Paul Marsh, Alternate

Jill Tacy, Alternate

Christine Hague, Director

Board of Trustees Meeting Minutes

Thursday, November 5, 2009

Present: Ray Kelly, Susan Morin and Terri Wahnowsky, Trustees; Paul Marsh and Jill Tacy, Alternate Trustees; Christine Hague, Director.

The meeting was called to order at 6:31 p.m.

Acceptance of Minutes:

Chair. Kelly moved to accept the minutes of the October 1, 2009 meeting, Treas. Morin seconded and all were in favor.

Public Hearing:

A public hearing came to order at 6:39 p.m. to accept \$532.08 in funds from donations, income generating equipment, etc. (see table below). Chairman Kelly moved to accept, Secy. Wahnowsky seconded and the hearing closed with all in favor at 6:44 p.m. Chair. Kelly asked Dir. Hague if there were any other donations. Dir. Hague reported that Heleen Kurk donated \$600 that will go to the cleaning and repair of the grandfather clock.

Reports:

Director's Report

Chair. Kelly asked about the after school children's program to which no one showed. Dir. Hague affirmed and said that the evening programs for children had low attendance too. Chair. Kelly wondered why and Dir. Hague said she was mystified as was Alt. Tacy. Alt. Tacy said the PTO is having trouble getting people to attend/volunteer for things too. Alt. Marsh asked if Dir. Hague had statistics from other libraries regarding attendance. Dir. Hague said confidentiality prohibits sharing a lot of that information, but that she would look into getting some numbers to see if it's a trend.

Chair Kelly asked if the new computer software was in yet; Dir. Hague said no, that would be a big project for a later time. Chair. Kelly moved to accept the Director's Report; Treas. Morin seconded, all were in favor.

Old Business:

2009 Capital Improvements

- Storm Windows – Dir. Hague walked the Trustees through three quotes for storm windows. It was decided that B.J. Johnson & Son would do the most thorough job for the best price. Treas. Morin moved to accept their bid; Secy. Wahnowsky seconded and all were in favor.

2009 Budget

Dir. Hague advised the Trustees that there is a surplus in the budget. There was a wide range discussion on uses and it was decided to use it for contingencies and/or emergencies.

New Business:

Gross Budget

Dir. Hague presented preliminary figures for the 2010 budget. Discussion ensued and it was decided to put in \$7,000 from the Jones Memorial Trust for library development.

Warrant Article

Dir. Hague drafted language for the warrant article requesting additional hours for support staff. Alt. Marsh suggested adding the words "part-time" before "support staff" and including the sentence, "No other benefits will ac-

November 5, 2009

1 of 2

crue.” The Trustees approved the language as amended. Dir. Hague stressed that help is needed to push this through. Suggestions included hand-outs at the election and Chair. Kelly speaking to this subject at the deliberative session.

Engineer’s Report

John Turner, President of Criterium Turner Engineers submitted his report on a structural inspection of the library performed by him on September 1. In his conclusion, Mr. Turner states, “Full compliance with current code requirements is impractical for this building. However, repair of those areas where loading exceeds floor frame capacity and where there are deficiencies that are fairly easily remedied is strongly advised. We recommend appropriate redistribution of the stacks and strategic repair of the Reading section floor frame.”

Dir. Hague showed this report to Chip Meany who said he would not order the building closed if the library began taking immediate action. To do this, the library needs between \$1,800 and \$3,000 for an engineering plan that could be given to contractors for quoting the job.

The Library Trustees need to attend the Board of Selectmen’s Meeting on November 16, 2009 to present Criterium’s report and to ask the Trustees of the Trust Funds for an amount not to exceed \$3,000 from the Building Maintenance Capital Reserve Fund for Criterium so they can write up an engineering plan for the necessary structural repairs. Further, the Trustees should present to the BOS the impact of the loss of services if half of the adult section were to be declared unstable. Alt. Tacy pointed out that the room under that section would probably have to be closed as well.

Building Inspector’s Report

On October 26, the Library had its annual Joint Loss Management inspection. Chip Meany wrote up a report of building issues that included substandard electrical outlets, ripples in the carpet, and the handrail going downstairs not being continuous on the inside of the staircase. Dir. Hague has addressed many of these issues, including spending \$700-\$800 to repair the electrical outlets.

Movie Filming

Mary Wicca expressed a desire to film a portion of her movie in the Library and Dir. Hague suggested that she attend the public session of this meeting to ask permission from the Trustees. Ms. Wicca did not show and Dir. Hague said according to the Building Policy, filming a movie is not conducive when the library is open. Alt. Marsh suggested that if the filming were to take place when the Library was closed, it should be at the filmmaker’s expense.

Meeting adjourned at 9:04 p.m.

Next Meeting

December 3, 2009 at 6:30 p.m.

Terri Wahnowsky
Secretary

Weare Public Library Hearing to Accept Funds 5-Nov-09

Source	Designation	Amount
Income generating equipment	books, supplies	\$214.72
Replace books	books	49.89
Replace cards	books, supplies	4.00
Refund		4.95
Donations		156.04
Discovery Toys from Friends	value	102.48
		\$532.08